



Kindergarten 1:1 Support Assistant Role Description

The Nurture Outdoor Kindergarten Values

It is expected that employees of Nurture Outdoor Kindergarten uphold the following core values of the company at all times and that these are reflected in all aspects of their work:

Advocacy...We stand up for what is right, raise concerns, challenge the status quo and improve Early Years education and care at all times.

Respect...We respect the thoughts, words, feelings and opinions of our children.

Growth...We are continually learning and contributing learnings to a greater understanding of human development.

Compassion...We see the child - and their behaviour - with compassion, graciousness, and generosity.

Efficiency...We are professional, organised and unrushed.

Sustainability...We are making a reasonable income and NOK has a healthy cashflow.

Context and Purpose of the Role

To support the delivery of an outstanding developmental environment for children by assisting Early Years Practitioners in daily operations, guided by the Early Years Foundation Stage, Company approach, Staff Handbook and Company Policies.

The 1:1 Support Assistant has Responsibility for:

- 1:1 care of the individual child to support their individual support plan (ISP)
- Working with the key person and SENCO to ensure the child's needs are met
- Communicating with parents on a daily basis to handover the child's day
- Becoming attuned to the child and their environment
- Meeting the statutory requirements and Company expectations

Main Duties (this list is not exhaustive, but shows the range of duties required)

The Child:

- Following all safeguarding and health and safety procedures for all children
- Treating the child as a unique individual
- Understanding and following the child's individual support plan (ISP)
- Contributing to observations of the child's learning and development
- Supporting the child's personal care needs including nappy changing

- Assisting with record keeping (accident forms, sleep record, etc.)
- Be fully present with the child as they access the garden, resources and activities based on their interests
- Discussing any concerns about a child or family with the Designated Safeguarding Lead and management

The Adult:

- Maintaining punctuality and professionalism at all times
- Looking upon the kindergarten as a "whole", while maintaining a consistent presence with the child
- Engaging in positive parent communication at handover, in collaboration with the key person
- Working collaboratively and respectfully with colleagues
- Participating in team meetings and training opportunities where appropriate for the role
- Maintaining confidentiality at all times
- Acting as a role model in behaviour, manner and appearance
- Asking for help and support when needed
- Communicating directly with management about any concerns

The Environment:

- Maintaining both indoor and outdoor environments by modelling care of resources to the child
- Setting up any resources and activities specific to the child
- Making new materials to allow the child's ISP to be fulfilled
- Maintaining cleanliness throughout sessions where modelling is required for the child

Qualifications, Experience and Knowledge

Essential	Desirable
<p>Skills, knowledge and experience</p> <ul style="list-style-type: none"> ● A commitment to excellence in early years care and education ● Knowledge of and commitment to: child protection, health and safety, equal opportunities and SEN/Inclusion ● A love of the outdoors as a learning environment 	<ul style="list-style-type: none"> ● Experience in an early years setting ● Knowledge of EYFS ● Experience of working with children with additional needs ● Experience of safeguarding, equal opportunities and inclusion
<p>Personal Qualities</p> <ul style="list-style-type: none"> ● Love and enthusiasm for working with young children ● Able to understand and support the needs of the child, parents and team ● Good organisational skills ● An ability to complete tasks effectively ● Excellent verbal communication skills with colleagues, parents and children ● A positive approach to inclusive practice ● A team player with a flexible, considered, kind and resilient approach ● Friendly and approachable ● A positive approach to learning new skills ● A proactive attitude 	

<p>Qualifications</p> <ul style="list-style-type: none"> ● 2 years' experience of working within an early years setting ● Completion of Safeguarding Awareness course Level 2 within the last 3 years ● A positive approach to gaining further qualifications if necessary for the position ● Paediatric First Aid certificate 	<ul style="list-style-type: none"> ● Working towards or have already achieved a qualification in Early Education ● Completion of paediatric first aid ● Completion of other relevant courses
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Physical Requirements

This position requires an ability to perform the following job requirements, with or without reasonable recommendations:

- Kneeling - Bending -Sitting on the floor -Pushing/Pulling - Jumping
- Running - Dancing - Sweeping - Singing
- Standing - Twisting at the waist - Raising arms above the head
- Rising from kneeling/sitting position - Lifting and carrying children up to the age of 5.

Nurture Outdoor Kindergarten Safer recruitment statement.

Nurture Outdoor Kindergarten are committed to safeguarding the welfare of all children in our care. All applicants therefore must be willing to undergo effective child protection and safeguarding screening, this will include references from previous employers and a DBS check and then registered with the Update service. We shall also seek compliance with sections 15-25 of the immigration, Asylum and Nationality Act 2006 (eligibility to work in the United Kingdom of Great Britain).

All staff must confirm they are not included on Children's barred list or PoVA or barred by the Independent Safeguarding Authority; or disqualified from working with children, or live with someone who has been disqualified from working with children, or been refused registration or had it cancelled; subject to sanctions imposed by a regulatory body, e.g. the Teaching Agency or Health and Care professions council and Ofsted. All our posts are exempt from the Rehabilitation of Offenders Act 1974 and therefore all convictions, cautions, reprimands and warnings including those regarded as 'spent', must be declared.